



ONCE-ONLY.ORG AISBL Membership Application Form

ONCE-ONLY.ORG AISBL (hereinafter “Association”) is a non-profit international association established on April 12, 2019 and based in Brussels, Belgium, registration number 0724875357. Its purpose, as described in its Articles of Association (AoA), is to facilitate and promote international cooperation of public and private stakeholders aiming to advance and enhance the once-only principle and other underlying principles for e-Governance and the interoperability solutions and practices that support them.

Membership of the Association is open to the following types of organizations (hereafter “Applicant”):

1. Public organisations that have a mission relevant to the purpose of the Association;
2. Academic or research organisations with competences that are relevant to the purpose of the Association;
3. Private companies that have activities relevant to the purpose of the Association.

The Applicant may request to be admitted as observer (associate member- without voting right) which cannot be elected to any positions within the Association. The full version of the AoA is available at the following [link](#).

In order to become a member of ONCE-ONLY.ORG, the Applicant should complete all sections of this membership application form, sign (the signature of the legal representative is required) and return the original to the address of the operational headquarter, as well as the scanned copy to the following e-mail address: secretariat@ianusgroup.com. The President or the Board of Directors may request the Applicant additional information in order to approve the request. By submitting this form, the Applicant confirms to have read and understood the AoA and its willingness to become member of the Association.

The Association’s Board of Directors will review the application and notify the Applicant about the results. Admission shall only become effective after the formal and written approval of the Board of Directors and the payment of the annual membership fee.

Profile of organisation applying for membership

Organisation's purpose			
Organisation's link to the purpose of the Association			
Organisation information			
Organisation Legal Name			
Organisation Name in English			
Organisation type (public, private, other – specify)			
VAT number, if applicable			
Organisation short name			
Organisation's website			
Organisation's Logo			
Address of the Registered Office and Company Registration Number (if applicable)			
Street name and No			
Post code			
City			
Country			
e-mail			
Telephone			
Registration number			
Business Register			
EUID, if applicable			
Type of identifier			
Country of registration			
Place and date of incorporation			
Billing Address of Organisation (if different from Registered Address)			
Street name and No			
Post code			
City			
Country			
e-mail			
Telephone			
Main Contact point - Person in charge to represent the entity in the General Meeting of the Association			
Title		Town	
Genre / Sex		Postcode	
Family name		Country	
First name(s)		<i>website</i>	
e-mail		<i>Office phone</i>	
Position in org.		<i>Mobile phone</i>	
Department			
Street			
Contact point on administrative matters			
Title		Town	

Genre / Sex		Postcode	
Family name		Country	
First name(s)		website	
e-mail		Office phone	
Position in org.		Mobile phone	
Department			
Street			

Declaration

I, the undersigned, acting as the legal representative of the above-mentioned organisation hereby confirm the following:

1. The Applicant requests to become Member of the Association and is aware of its rights and obligations contained in the Article of Association. It endeavours to remain aware of any existing or future internal policies or regulations adopted by the Board of Directors to ensure the Association reaches its goals in compliance with the Belgian legislation. In consideration thereof, the Applicant undertakes to pay the annual membership fee established by the Board (if any) requesting to become¹:

A. Effective Member

B. Associate Member

2. The Applicant and the undersigned is a distinct legal entity, which falls within one of the three types of organisations eligible to become a member as described above and has not been declared bankrupt or wound up by a competent Court or other instance.
3. The Applicant has not been convicted for taking part in criminal organisations, or for criminal acts like corruption, fraud, money laundering and has not in general failed to respect reasonable moral integrity criteria or to maintain reasonable financial stability criteria.
4. All the information contained in the present Membership Application Form is accurate and valid at the date of submission and the Applicant consents to the publication of its name and Membership status on the Association website [when applicable].
5. I am legally empowered to validly represent and commit the Applicant for the purposes of this application.

Place and date

Complete name, role and signature

Signature of the President of ONCE-ONLY.ORG for acceptance

¹ Please mark your choice.
ONCE-ONLY.ORG AISBL
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Enterprise number BE072.487.5357